

## Notification

### Thailand Convention and Exhibition Bureau (Public Organization)

Reference No. ๘ /2024

#### Re: No Gift Policy from Professional Duties

In pursuance of fostering a corporate culture anchored in integrity, transparency, and ethical conduct in professional engagements, the office hereby formalizes a No Gift Policy. This policy aims to delineate clear guidelines prohibiting the acceptance of gifts and gratuities from individuals associated with the professional duties of office personnel. The primary objective is to exercise precaution against undue influence on decision-making processes and to curtail incentives that may lead to biased actions or conflicting interests. In order to provide a suitable guideline for work performance, the following announcement is therefore provided.

1. Prohibition of Receipt: All managerial and staff levels within the office are enjoined from accepting any form of gifts or gratuities from parties connected to their professional obligations, both prior to and subsequent to the execution of said duties. This measure is intended to obviate the potential for incentivizing behaviors conducive to corruption or misconduct.

2. Solicitation and Provision: Managers and staff members at all hierarchical levels are mandated to refrain from soliciting, receiving, or offering gifts, gratuities, or any form of benefit that contravenes legal statutes from individuals vested in or associated with the execution of their duties. This directive is aimed at precluding any actions that may confer undue advantages either upon oneself or others.

3. Dissemination of Policy: It is incumbent upon managerial and staff tiers to effectively communicate the No Gift Policy to external stakeholders and to abstain from the customary practice of presenting gifts or gratuities on various occasions.

Instead, alternative modes of expression such as greeting cards, condolence registers, or online social media platforms should be employed. This announcement serves as a formal declaration of the office's commitment to upholding ethical standards and is to be adhered to with utmost diligence.

Announced on April 23, 2024



(Mr. Chiruit Isarangkun Na Ayuthaya)  
President

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